

SIGN APPLICATION PROCEDURES

The following procedure shall govern the application for, and the issuance of, all sign permits:

Application for a sign permit shall be made on the form provided by the City of Blairsville as required by the City. The sign application fee, the amount being determined by resolution of the City of Blairsville, shall be paid at the time of application. An application will only be deemed as complete when all required information, appropriate fees, and accompanying documents are received. The following information will be required at the time of application:

1. Name, address, telephone number of the party erecting the sign and the sign owner.
2. The monetary value of the sign.
3. For all signs, a site plan drawn to scale showing the street address of the property upon which the subject sign is to be located, the proposed location of subject sign on the property and the distance of the proposed sign from the property's boundaries.
4. The square foot area per sign.
5. The name(s) and addresses(s) of the owner(s) of the real property upon which the sign is to be located.
6. Written consent of the owner of the property, or his/her agent, granting permission for the placement, maintenance, size and height of the sign to be placed on the property if the applicant is someone other than the property owner.
7. For wall signs: A sketch to scale drawing of the elevation of the building wall upon which the sign will be mounted or installed.
8. Prints or drawings of the plans and specifications for the proposed sign, together with structural details for construction and attachment to a building or placement in the ground. A single submission may be permitted for standardized signs.
9. Any electrical permit required and issued for such sign.